

**TAGORE MEDICAL COLLEGE & HOSPITAL**

Rathinamangalam, Melakkottaiyur Post, Chennai - 600127.

Phone : 044-30101111, Fax : 044-222 5555, Email: tagoremch@gmail.com



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(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

# MINUTES OF MEETING - COLLEGE COUNCIL

## Minutes of the College Council Meeting

### College Council Meeting Agenda

Date: 13.09.2023

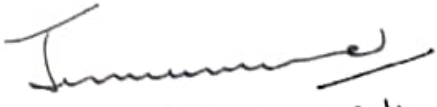
Venue: Lecture Hall II

The meeting was attended by the Dean, Medical Superintendent, Vice Principal, HOD's, Professor, Associate Professor, Assistant Professor of all the Departments attended the meeting, The Agenda of the meeting proposed by Dr. D.H.Gopalan, Vice Principal, Prof & HOD Dept of Anatomy & College Council Secretary.

The Meeting started with greeting to the members by the Dean. The following points were discussed.

1. New faculties members were introduced by Dr. D.H.Gopalan
2. Every month 10<sup>th</sup> clinical society meeting should be conducted.  
All the Department faculties & PG's must attend the meeting.
3. Dr. I.Kannan stated Tagore Incubation center has been approved by Govt of India. and also central Govt ready to provide grants
4. Doctors requested to increase CT, MRI investigation
5. Dr.Sivagurnathan, MD Professor in the Department of Community Medicine is posted as non Clinical PG Coordinator
6. Dr.P.Thamilselvam, MS Assistant Professor in the Department of General Surgery is posted as Clinical PG Coordinator
7. Each Post Graduate Student must present two seminars two journal clubs and Four Case presentation per term
8. Moderator for each academic activity must send appraisal form to the PG co-ordinator.

9. CME, GUEST LECTURE to be conducted once in every Three months
10. Internal assessment mark, attendance, to be informed to the parents
11. Publication - Each faculty should Publish two papers per year in indexed journal.
12. Last year publication details only - 8 This has to be improved considerably
13. Disciplinary , Anti ragging committee are instructed to monitor upcoming batch
14. Induction day programme fixed on September 20<sup>th</sup>
15. NAAC - SSR & DVV completed waiting for preapproval from peer team visit, HOD's are requested to make ready data from 2017 to 2021.
16. Each and every Department should conduct the meeting for every month on the same day minutes of the meeting should be submitted Dean Office/ MS office.
17. IEC meeting to be conducted once in every Three months
18. Minutes of meeting and agenda for all the committee meetings/ Monthly important day celebrations has to be submitted as per protocol.

  
DEAN 16/9/21

## COLLEGE COUNCIL MEETING AGENDA

DATE: 13.09.2023

TIME: 1:30 P.M

1. Introduction of new faculties
2. Clinical society meeting- 10<sup>th</sup> of every month is fixed for conducting clinical society meeting. If it is an holiday the meeting will be commencing on next day. 10 clinical departments will be allotted 1 month each for case presentation minimum 4-5 cases should be presented and for each case 10-15 minutes will be allotted (10 minutes for presentation and 5 minutes for discussion).
3. Each department has to conduct atleast one academic program (CME, Workshop, Guest Lecture, and Symposium) every quarter. Credit points /credit hours is mandatory. Minimum three academic activity has to be conducted
4. PG clinic has to be established along with General Surgery, General Medicine, OG; Pediatrics and Ortho where exam oriented cases has to be discussed before exams. Participation of students from all colleges has to be encouraged. Dr.Tamilselvan, Assistant Professor, Department Of General Surgery will be the coordinator.
5. Each pg should do atleast 2 journals, 2 seminar and 4 case presentations per Academic Year in the department.
6. Minimum 80 percent attendance should be maintained by postgraduate students in each term. There won't be any relaxation or Concession.
7. Each faculty should do minimum 2 paper publications per year in reputed indexed journals.
8. All HODs are requested to convine a meeting with the department faculties and send the minutes of meeting to Dean.

9. The following members should attend the college council meeting without fail

- i. Dean,
- ii. Medical superintendent,
- iii. Vice Principal,
- iv. All Hods,
- v. RMO,
- vi. AMO,
- vii. DMS,
- viii. Associate Professors,
- ix. Administrative Officers And
- x. HR Head. EB Dept Head, BME Head, Civil Head

10. All faculties and PGS should attend clinical society meeting, death audit meeting and any academic meeting convened by administrative heads. anyone who absent themselves consequetively for these meetings will be viewed seriously.

11. Biomedical department periodic checkup of defibrillator.

12. Crash cart to be checked by Mrs. Revathy – Quality manager.

13. Manifold technicians to check oxygen, central line suction apparatus. To have a register in ward and the person to get inspection done report sign.

14. Pharmacy color prescription to be followed strictly. Drugs to be written in generic name only to avoid dispensing errors in pharmacy. Free drugs using departments-to ensure faculties sign and seal. Costly drugs prescribed-to dispose generic drugs to the 4 departments.

15. Camp cases / marakkanam camp cases –prescription to be signed by unit chiefs/senior faculties and not by PGs.

16. IP Pharmacy to function in the free pharmacy area during OP hours.

17. Classes should go till 3.15pm both clinical & non- clinical.



18. All the teaching & Non teachings Staff's to give details of their family members to be entered in billing section, so as them to be eligible for 15% discount.
19. NAAC – Current status update.
20. Students discipline including wearing ID Card & Anti ragging measures for the upcoming First Year Students has to be monitored.
21. Induction programme has to be planned for the upcoming Batch
22. IT & OP Cases has to improved
23. Research & Development – current status and improvement
24. IT & OP Cases has to improved.
25. Research & Development – current status and improvement
26. MRI, CT- Referral to be increased by the all the clinical Departments.
27. Graduation Day has to be planned for the completed Batch.

  
DEAN 

## COLLEGE COUNCIL MEETING AGENDA

DATE: 29.04.2024

TIME: 2.00 P.M

Venue: Lecture Hall II

1. Introduction of new faculties
2. Preparation for deemed to be university status
3. Emphasis on research publication to be published by faculties and PG in reputed indexed journals
4. Organizing intercollege Quiz competition and conferences
5. Academic and co-curricular activities to be conducted by the departments
  1. PG teaching programme at the end of each year
  2. Workshops
  3. PG seminar
  4. Regional conferences
  5. Commemoration days
  6. Events to be submitted for news letter
6. Improvement of IP and OP cases
7. Implementation of Students discipline and code of conduct
8. Faculty adherence to code of conduct
9. Encourage Students to get university ranks
10. Results analysis of pre-final years Students
11. Classes Should be conducted properly & the HOD's Should monitor.
12. Encourage Student to publish Research paper



25/4/24.



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7. Implementation of Students discipline and code of conduct
8. Faculty adherence to code of conduct
9. Encourage Students to get university ranks
10. Results analysis of pre-final years Students
11. Classes should be conducted properly & the H.O.D's should monitor.  
*26/4/24*
12. Encourage students to put papers.
13. conducting inter-class quiz competitions.



## Minutes of the College Council Meeting

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The meeting was attended by the Dean, AMS, Vice Principal, HODs, Professor, Associate Professor, Assistant Professor of all the Departments attended the meeting. The Agenda of the meeting proposed by Dr. D.H.Gopalan, Vice Principal, Prof & HOD Dept of Anatomy & College Council Secretary.

The Meeting started with greeting to the members by the Dean. The following points were discussed.

1. New faculties members were introduced by Dr. D.H.Gopalan
2. Publication -Each faculty should Publish two papers per year in indexed journal & Each Post Graduate Student must present at least one seminars, journal clubs and Case presentation per term
3. All HOD'S are requested to Co-operate with team working for Deemed to be university status.
4. All HOD's are requested to conduct the intercollege quiz program & conference for the students in and around colleges.
5. Academic activities to be conducted by all the PG,s Departments 1 PG teaching programme should be conducted at the end of the year (crash course)

6. All HOD's should be monitor theory & practical class strictly.
7. HODs were requested by the Dean to improve OP and IP census level.
8. Vice principal appreciated Department of community medicine regarding final year University Exam results.
9. All HOD's are requested to encourage students to publish Research Paper. VP advised to Encourage the student's to get University rank.
10. Disciplinary Committee members should monitor around the college campus, regarding student discipline and their code of conduct.
11. Students in every batch should be trained to get the hands on training program with mannequins in Skill lab.
12. Every quarter period events conducted by the Department should be sent to the news letter team.

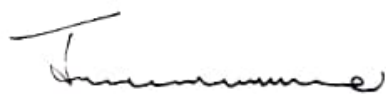
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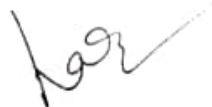
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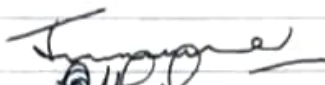
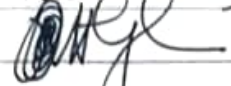

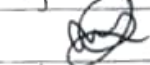
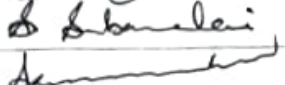
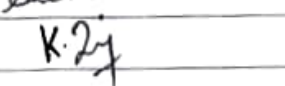
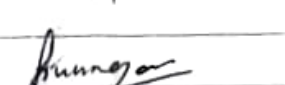
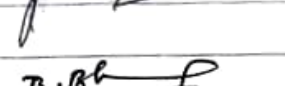
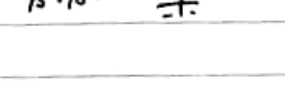
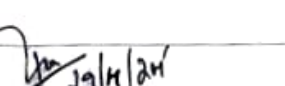
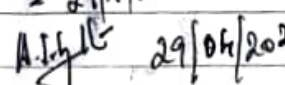
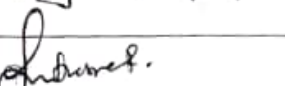
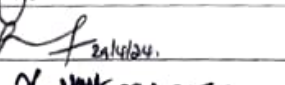
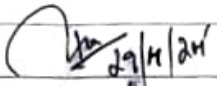
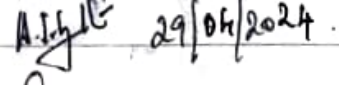
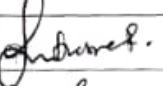
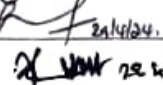
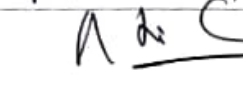



25/4/24.



**TAGORE MEDICAL COLLEGE AND HOSPITAL**

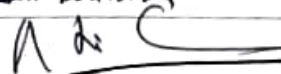
**COLLEGE COUNCIL MEETING 29.04.2024**

S NO	NAME	SIGNATURE
1	Dr.J.Muthukumaran,	
2	Dr.B.Jaya Kumar	
3	Dr.D.H.Gopalan	
4	Dr. D.Krupa Shankar	
5	Dr .M.Vani	
6	Dr.Navin Rajaratnam	
7	Dr. S.Suba Malani	
8	Dr.A.Sasikumar	
9	Dr.K.Deepika	
10	Dr. K.Kasthuri	
11	Dr.K.Punnagai	
12	Dr.Ramya Ravichandar	
13	Dr.B.Bhuvaneshwari	
14	Dr.C.P.Luck.	
15	Dr.Sarah Kuruvilla,	
16	Dr.Pillai Ravishankar	
17	Dr. B.S Sangeetha	
18	Dr. J. Sheeja	
19	Dr. R.Sumithasree	
20	Dr.L.Abinaya	
21	Dr.V.Sukanthi,	



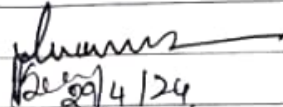
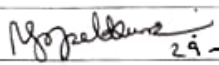
Dr R TIRUNARAYANAN


Dr. C. Swathuprasadani

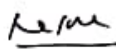
Dr. Abirami. S  
(Biochem SR)





C. S. S.


22	Dr. P.R. Thenmozhi Valli	
23	Dr. Sony Paul	
24	Dr. I. Kannan.	
25	Dr. P. Savetha,	
26	Dr. C. Malini Evangeline Rose	
27	Dr. C.H. Naga Prashanthi	
28	Dr. R. Baskar,	
29	Dr. C. Sivagurunathan	
30	Dr. R. C. Karthik	
31	Dr. A. Vikram	
32	Dr. K.R. Deepak Avinash	
33	Dr. N. Raja Rajeswari	
34	Dr. Ardra Merin George	
35	Dr. M. Ezhilvanan	
36	Dr. K.B. Prasanna	 29/4/24
37	Dr. S. Hari Sudan	
38	Dr. D. Rajasekar	
39	Dr. K. Muralidaran	
40	Dr. R. Gopal Kumar,	 29-4-2024
41	Dr. J. Rishi Kumar,	

42. Dr. BASKAR. R  
(HOD FM) 

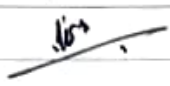

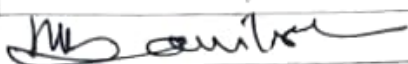
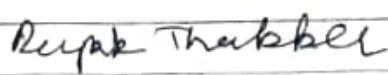

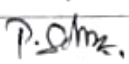
43. Dr. H. Ramesh CH 

44. Dr. J. ANANDA KUMAR.   
RADIOLOGY SR

45. Dr. S. RAKESH SANKARAN S   
RADIOLOGY

Dr. D. ANAND KARTHIKEYAN   
BVT



42	Dr. D.Aishwarya,	
43	Dr.Dave Nirali Maheshkumar	
44	Dr.R.Karunanithi.	
45	Dr. A. Farook	
46	Dr.R.Natarajan	
47	Dr. S.Preethiya	
48	Dr.R.Samson,	
49	Dr.P.Thamilselvam	
50	Dr.P.B.Premalatha.	
51	Dr.Deepak Gopalbhai Thakker	
52	Dr. N. Kalpana,	
53	Dr.G.Rashmi,	
54	Dr. I.Jenson	
55	Dr. P.Radhakrishnan	
56	Dr.P.Sathyadharan	
57	Dr. E.Sathish Balaji	
58	Dr. S.Aldrin Shalom,	
59	Dr.B.Balaji	
60	Dr.V.Thiyagarajan	
61	Dr.V.T.Ravindran	
62	Dr. T.Ravichandran	
63	Dr. P. Subramani,	

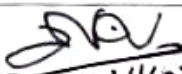

Dr. Sivakumaran SNI

Dr. V.VIJAYA SARATHY

Dr. K. PREM KUMAR

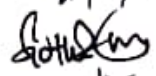

Dr. Sidhartha Bharathy


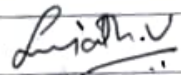


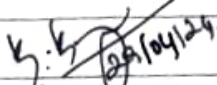
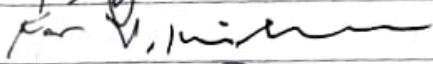
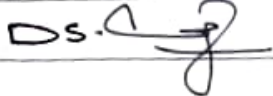
Dr. Bharathy

  
SURG. 29/4/24  
PSYCHIATRY  


PSYCHIATRY

PSYCHIATRY

29-4-2024  
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91	Dr.A.Nasreen Begum,	
92	Dr.P.Jayavel Rajkumar	
93	Dr. A.R.Balaji	
94	Dr.C.Ragavendra	
95	Dr.V.Pradeep Kumar	
96	Dr.S.Zainamb Begum	
97	Dr.M.Farook,	
98	Dr. V.Sujatha	
99	Administrative officer	
100	HR	K.  29/4/2024
101	Civil Head	
102	EB Head	K.  (K.KARTHIKEYAN)
103	BME Head	
104	Store Manager	Ds. 

**TAGORE MEDICAL COLLEGE AND HOSPITAL**

**Date: 26.04.2024**

S NO	NAME	Department	SIGATURE
1	DEAN		
2	MS		
3	VP		
104	Dr. Kalpana. G	ENT AP	gk
105	Dr. Aniketh	Ortho	one
106	Dr. Thiratharasan	Ortho	TH
107	Dr. Basima Jano Hia	Anaesthesia AP	m. Janshiar
108	Dr. M. SANTHIL NATHAN	ANAESTHESIA SR	M. SANTHIL NATHAN
109	Dr. T. PREM SAI	OPHTHALMOLOGY	V
110	Dr. KRITHIKA M	Ophthalmology	Kr

### Minutes of the College council meeting

Date: 16.02.2023

Time: 2.30

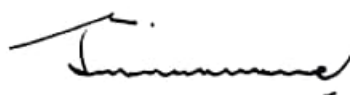
Venue: Lecture Hall II TMCH

The meeting was attended by the Dean, Vice Principal, Professor, Associate Professor, Assistant Professor of all the Departments. The agenda of the meeting proposed by Dr. D.H.Gopalan, Vice Principal, Professor & HOD Dept of Anatomy & College Council Secretary.

The Meeting started with greeting to the members by the Dean. The following points were discussed.

1. Proper maintenance of monthly of attendance percentage of all the students
2. Any shortage of attendance percentage has to be informed to their parents monthly.
3. Internal assessment marks also has to be informed to their parents at regular intervals.
4. During SDL hours students can be send to utilise the library resource  
Vice principal sir has given instruction that one faculty should accompany during the visit to the library.
5. Final Year students should maintain proper dress code ~~all the students-issue uniform.~~
6. Adequate clinical cases have to be admitted for the upcoming university Exam for both Undergraduate and Postgraduate <sup>Counsell.</sup> ~~students.~~

7. Every faculty doing Anti Ragging rounds should documents their report regularly in the note book kept at dean's office.
8. Minutes of meeting and agenda for all the committee meetings has to be submitted as per protocol.
9. Paper publication by faculties one per year is mandatory. For second publication Rs. 2000/- will be given as incentive.
10. Also for patent registration 50% of registration fee will be Bourne by the management.
11. Any faculty or PG Student who are presenting paper in National Conference Registration charges will be paid by the Management. If it is in International conference then additionally 50% of the travel expenses will be taken care of by the Management.



DEAN



**TAGORE MEDICAL COLLEGE AND HOSPITAL**

**COLLEGE COUNCIL MEETING**

S NO	NAME	SIGNATURE
1	Dr.J.Muthukumaran, MBBS,DLO,MS (Gen.surgery) MCh (Paed.Surg)	
2	Dr. R.Karunanithi, M.S	
3	Dr.D.H.Gopalan.,M.S	
4	Dr .M.Vani.,M.Sc.,Ph.D.,	
5	Dr. P.Preethi.,M.D	
6	Dr.S. Manikandan.,M.Sc.,Ph.D.,	
7	Dr. S.Suba Malani, M.Sc.,Ph.D	
8	Dr.R.Geetha.,M.D	
9	Dr.C.P.Luck.,M.D	
10	Dr.Sarah Kuruvilla, MD.,DNB.,	
11	Dr.Pillai Ravishankar, MD	
12	Dr. B.S Sangeetha.,M.D	
13	Dr. J. Sheeja, M.D	
14	Dr. P.R. Thenmozhi Valli.,M.D	
15	Dr.E.Premalatha.,M.D	

16	Dr.Sony Paul.,M.Sc.,Ph.D	
17	Dr.I.Kannan.,M.Sc.,Ph.D	Day / day
18	Dr.R.Baskar, MD (Path), MD (F.M), BL.,	<del>Day</del>
19	Dr. Ramesh Harihara Iyer, MD	<u>Ke me</u>
20	Dr.C.Sivagurunathan, MD	C. Sivagurunathan
21	Dr. R. C. Karthik.,MD	R. Karthik
22	Dr.T.K.V.Sharavanan.,M.D	T. K. V. Sharavanan
23	Dr.K.B.Prasanna.,M.D	16/2/23
24	Dr. S. Hari Sudan .,M.D	
25	Dr. D.Rajasekar, MD., DM	
26	Dr. K.Jawahar, MS	K. Jawahar
27	Dr.M.Loganathan.,MS	
28	Dr. A. Farook, MS	A. Farook
29	Dr.R.Natarajan.,MBBS., DNB	
30	Dr. P.Harishwaran, MS	
31	Dr.P.B.Premalatha.,M.D.,D.G.O	P. B. Premalatha
32	Dr. M.S. Sornam, MD	M. S. Sornam
33	Dr. I.Jenson.,MS (Ortho)	


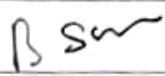

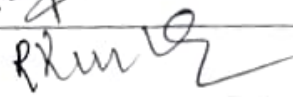
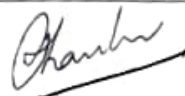
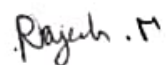
34. Dr. M. Uthra.

35. Dr. Jayanthi Murali

36. Dr. K. MURACIDARAN M.D.

37. Dr. K. Kasthuri

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K. Kasthuri

34	Dr.F.Abdul Khader, MS (Ortho), MCH (Ortho)	
35	Dr. P.Radhakrishnan, M.S	
36	Dr.P.Sathyadharan, MS (Ortho)	
37	Dr. T.Ravichandran, MD., DCH	
38	Dr.B.Sathya Murthi, MD, DCH.,	
39	Dr. P. Subramani, MD	
40	Dr.Ramyaa Rajendiran.,M.D	
41	Dr. R. Ravikumar, M.S. DO	
42	Dr. D.Anand Karthikeyan, MS (ENT)	
43	Dr.I.Guru Bharath, MD.,	
44	Dr. N.Arunkumar, MD	
45	Dr. M.Prabakaran Director of Radio diagnosis	
46	Dr.R.Shankar Anand., MBBS., DNB	
47	Dr.S.Sivakumar., MD	
48	Dr.Vinodh Mani, MD	PDD
49	Dr. S.A.Krithika, MD	
50	Dr. M.Rajesh, MD	

51	Dr. K. Prem Kumar, MD	
52	Dr. V.Vijayasathya, M.S	<i>luy</i>
53	Dr. M.Pragatheeswaran, MBBS, D.Ch.	
54	DR.R.Thirunarayanan, MS	<i>A Q C</i>
55	Dr.L.Palaniappan, MBBS.,M.ch(Neuro)	
56	Administrative Officer	
57	HR	
58	GM	